



**BYLAWS
OF THE
GREAT LAKES CHAPTER
OF THE
PROJECT MANAGEMENT INSTITUTE
INCORPORATED**

Revised
Approved by PMIGLC Board of Directors
Approved by PMI
Approved by PMIGLC Membership

October 24, 2014
October 27, 2014
November 26, 2014

Article I – Name, Principal Office; Other Offices.

Section 1. Name/Non-Profit Incorporation.

This organization shall be called the Project Management Institute, Great Lakes Chapter (hereinafter “GREAT LAKES CHAPTER”). This organization is a CHAPTER chartered by the Project Management Institute, Inc. (hereinafter “PMI”) and separately incorporated as a non-profit, tax exempt corporation (or equivalent) organized under the laws of STATE OF MICHIGAN. ALL Chapters formed within the United States must be incorporated as 501(c) (6) organization.

Section 2. The GREAT LAKES CHAPTER shall meet all legal requirements in the jurisdiction(s) in which the GREAT LAKES CHAPTER conducts business or is incorporated/registered.

Section 3. Principal Office; Other Offices.

The principal office of the GREAT LAKES CHAPTER shall be located in SOUTHEASTERN AREA in the STATE OF MICHIGAN of UNITED STATES OF AMERICA. The GREAT LAKES CHAPTER may have other offices such as Branch offices as designated by the GREAT LAKES CHAPTER Board of Directors.

Article II – Relationship to PMI.

Section 1. The GREAT LAKES CHAPTER is responsible to the duly elected PMI® Board of Directors and is subject to all PMI® policies, procedures, rules and directives lawfully adopted.

Section 2. The bylaws of the GREAT LAKES CHAPTER may not conflict with the current PMI’s Bylaws and all policies, procedures, rules or directives established or authorized by PMI as well as with the Great Lakes Chapter’s Charter with PMI.

Section 3. The terms of the Charter executed between the GREAT LAKES CHAPTER and PMI®, including all restrictions and prohibitions, shall take precedence over these Bylaws and other authority granted hereunder and in the event of a conflict between the terms of the Charter and the terms of these Bylaws, the GREAT LAKES CHAPTER shall be governed by and adhere to the terms of the Charter.

Article III – Purpose and Limitations of the Great Lakes Chapter.

Section 1. Purpose of the Great Lakes Chapter.

- A. General Purpose. THE GREAT LAKES CHAPTER has been founded as non-profit, tax exempt corporation (or equivalent) chartered by PMI®, and is dedicated to advancing the practice, science, and profession of project management in a conscious and proactive manner.
- B. Specific Purposes. Consistent with the terms of the Charter executed between the GREAT LAKES CHAPTER and PMI and these Bylaws, the purposes of the GREAT LAKES CHAPTER shall include the following:
 - a) To foster professionalism in the management of projects.
 - b) To provide a recognized forum for the free exchange of ideas, applications, and solutions to project management issues among its members, and other interested and involved in project management.
 - c) To encourage Professional Development and research in the field of project management
 - d) To contribute to the quality and scope of project management.

- e) To stimulate appropriate global application of project management for the benefit of general public.
- f) To facilitate networking and other means of improving project management career opportunities
- g) To identify and promote the fundamentals of project management and advance the body of knowledge for managing projects successfully.
- h) To support the goals of the stakeholders in relationship to the area of project management.

Section 2. Limitations of the Great Lakes Chapter.

- A. General Limitations. The purposes and activities of the GREAT LAKES CHAPTER shall be subject to limitations set forth in the charter agreement, these Bylaws, and conducted consistently with GREAT LAKES CHAPTER ARTICLES of Incorporation.
- B. The membership database and listings provided by PMI to the GREAT LAKES CHAPTER may not be used for commercial purposes and may be used only for non-profit purposes directly related to the business of the GREAT LAKES CHAPTER, consistent with PMI policies and all applicable laws and regulations, including but not limited to those law and regulations pertaining to privacy and use of personal information.
- C. The officers and directors of the GREAT LAKES CHAPTER shall be solely accountable for the planning and operations of the Chapter, and shall perform their duties in accordance with the Chapter's governing documents; its Charter Agreement; PMI's Bylaws, policies, practices, procedures, and rules; and applicable law.

Article IV – Great Lakes Chapter Membership.

Section 1. General Membership Provisions.

- A. Membership in the GREAT LAKES CHAPTER requires membership in PMI®. The GREAT LAKES CHAPTER shall not accept as members any individuals who have not been accepted as PMI® members.
- B. Membership in this organization is voluntary and shall be open to any eligible person interested in furthering the purposes of the organization. Membership shall be open to all eligible persons without regard to race, creed, color, age, sex, marital status, national origin, religion, or physical or mental disability.
- C. Members shall be governed by and abide by the PMI Bylaws and by the bylaws of the GREAT LAKES CHAPTER and all policies, procedures, rules and directives lawfully made thereunder, including but not limited to the PMI Code of Conduct.
- D. All members shall pay the required PMI and GREAT LAKES CHAPTER membership dues to PMI and in the event that a member resigns or their membership is revoked for just cause, membership dues shall not be refunded by PMI or the GREAT LAKES CHAPTER.
- E. Membership in the GREAT LAKES CHAPTER shall terminate upon the member's resignation, failure to pay dues or expulsion from membership for just cause.
- F. Members who fail to pay the required dues when due shall be delinquent for a period of one (1) month and their names removed from the official membership list of the GREAT LAKES CHAPTER. A delinquent member may be reinstated by payment in full of all unpaid dues for PMI and the GREAT LAKES CHAPTER to PMI within such one month delinquent period.

G. Upon termination of membership in the GREAT LAKES CHAPTER, the member shall forfeit any and all rights and privileges of membership.

H. Only regular and retiree members in good standing shall vote and hold office..

Section 2. Classes and Categories of Members. The GREAT LAKES CHAPTER shall not create its own membership categories. PMI Chapter membership categories shall be consistent with PMI membership categories.

Article V – Great Lakes Chapter Board of Directors:

Section 1. The GREAT LAKES CHAPTER shall be governed by a Board of Directors (Board). The Board shall be responsible for carrying out the purposes and objectives of the non-profit corporation (or equivalent).

Section 2. The BOARD shall consist of the EXECUTIVE COMMITTEE and DIRECTORS AT LARGE

Section 3. The EXECUTIVE COMMITTEE shall consist of the OFFICE OF THE PRESIDENCY and officers of the GREAT LAKES CHAPTER elected by the membership and shall be members in good standing of PMI® and of the GREAT LAKES CHAPTER. The Term of the Office of the Presidency shall be a ONE YEAR TERM for each position. Terms of office for all other Officers shall be TWO YEAR TERM, limited to two consecutive terms in the same position, and no more than three consecutive terms on the EXECUTIVE COMMITTEE in general. These positions are staggered so that at least three officers are elected each year.

Section 4. The OFFICE OF THE PRESIDENCY shall consist of three members. These members are the PRESIDENT, IMMEDIATE PAST PRESIDENT, and the PRESIDENT ELECT.

The PRESIDENT shall be the chief executive officer for the GREAT LAKES CHAPTER and of the Board, and shall perform such duties as are customary for presiding officers, including making all required appointments with the approval of the Board. The PRESIDENT shall also serve as a member ex-officio with the right to participate and vote on all committees except the Nominating Committee. The PRESIDENT must have previously been PRESIDENT ELECT in the prior term.

The IMMEDIATE PAST PRESIDENT shall be in an advisory role and will preside over the strategic direction of the GREAT LAKES CHAPTER and the Board.

The PRESIDENT ELECT shall be responsible for facilitating operations of the GREAT LAKES CHAPTER. The PRESIDENT ELECT must be selected by the EXECUTIVE COMMITTEE from a current EXECUTIVE COMMITTEE position. PRESIDENT ELECT nominees must be elected by membership within the last three (3) years.

Section 5. The VP ADMINISTRATION is the SECRETARY of the corporation and shall keep all regular and board business records of the GREAT LAKES CHAPTER and oversee the administration of volunteers.

Section 6. The VP FINANCE is the TREASURER of the corporation and shall keep all financial records and shall oversee the management of funds for duly authorized purposes of the GREAT LAKES CHAPTER.

Section 7. The VP PROFESSIONAL DEVELOPMENT shall be responsible for planning and coordinating all professional development activities that pertain to certification, educational, and development activities for the GREAT LAKES CHAPTER.

Section 8. The VP MEMBERSHIP shall be responsible for addressing the needs of the chapter membership including recruiting, and retaining members in accordance with chapter policy, using information supplied by PMI®.

Section 9. The VP MARKETING shall be responsible for marketing, publicity, public relations, sponsorships and working with other members of the EXECUTIVE COMMITTEE to promote their activities.

Section 10. The VP COMMUNICATION shall be responsible for the chapter newsletter, website and other electronic communication and distribution of information on chapter activities.

Section 11. The VP OUTREACH shall be responsible for external relationships with business, educational institutions, community, and other PMI chapters.

Section 12. DIRECTORS AT LARGE shall be members in good standing of PMI® and of the Great Lakes Chapter. Term of office for the DIRECTORS AT LARGE shall be a one year term. DIRECTORS AT LARGE are appointed each year and are non-voting members of the Board

Section 13. The Board shall exercise all powers of the GREAT LAKES CHAPTER, except as specifically prohibited by these bylaws, the PMI Bylaws and policies, its charter with PMI, and the laws of the State of Michigan. The EXECUTIVE COMMITTEE shall be authorized to adopt and publish such policies, procedures and rules as may be necessary and consistent with these bylaws and PMI Bylaws and policies, and to exercise authority over all GREAT LAKES CHAPTER business and funds.

Section 14. The Board shall meet at the call of the CHAPTER PRESIDENT, or at the written request of three (3) members of the Board. A quorum shall consist of no less than one-half of the membership of the EXECUTIVE COMMITTEE at any given time. Each member shall be entitled to one (1) vote and may take part and vote in person or by other means, with agreement of all the EXECUTIVE COMMITTEE members. Voting may not be by proxy. At its discretion, the Board may conduct its business by teleconference, facsimile or other legally acceptable means as set by PMI and Michigan law. Meetings shall be conducted in accordance with parliamentary procedures determined by the EXECUTIVE COMMITTEE.

Section 15. The EXECUTIVE COMMITTEE may declare an officer or DIRECTOR AT LARGE position to be vacant where an officer or DIRECTOR AT LARGE ceases to be a member in good standing of PMI or of the Great Lakes Chapter by reason of non-payment of dues, or where the officer or DIRECTOR AT LARGE fails to attend three (3) consecutive Board meetings. An officer or DIRECTOR AT LARGE may resign by submitting written notice to the CHAPTER PRESIDENT or the VP ADMINISTRATION. Unless another time is specified in the notice or determined by the Board, the resignation shall be effective upon receipt by the Board of the written notice.

Section 16. An officer or DIRECTOR AT LARGE may be removed from office for just cause in connection with the affairs of the organization by a two-thirds (2/3) vote of the members present and in person at an official meeting of the membership, or by a two-thirds (2/3) vote of the EXECUTIVE COMMITTEE.

Section 17. If any officer or DIRECTOR AT LARGE position becomes vacant, the EXECUTIVE COMMITTEE may appoint a successor to fill the office for the unexpired portion of the term for the vacant position. The EXECUTIVE COMMITTEE may call for a special election by the chapter's membership to fill the vacant position. In the event the PRESIDENT is unable or unwilling to complete the current term of office, the PRESIDENT ELECT shall assume the duties and office of the presiding officer for the remainder of the term. In the event the PRESIDENT ELECT is unable or unwilling to complete the current term of office then the EXECUTIVE COMMITTEE may elect a new PRESIDENT ELECT.

Article VI – GREAT LAKES CHAPTER Nominations and Elections:

Section 1. The nomination and election of officers and directors shall be conducted annually in accordance with the requirements contained in these Bylaws, including Article IV, Section 1 and Article V, Section 2 and this Article VI. All voting members in good standing of the GREAT LAKES CHAPTER shall have the right to vote in the election. Discrimination in election and nomination procedures on the basis of race, color, creed, gender, age, marital status, national origin, religion, physical or mental disability, or unlawful purpose is prohibited.

Section 2. Candidates who are elected shall take office on the first day of JANUARY following their election, and shall hold office for the duration of their terms or until their successors have been elected and qualified.

Section 3. A Nominating Committee chaired by the Immediate PAST PRESIDENT shall prepare a slate containing nominees for each EXECUTIVE COMMITTEE position and shall determine the eligibility and willingness of each nominee to stand for election. Candidates for EXECUTIVE COMMITTEE positions may also be nominated by petition process established by the Nominating Committee or the EXECUTIVE COMMITTEE. Elections shall be conducted (a) during the annual meeting of the membership; or (b) by mail ballot to all voting members in good standing; or (c) by electronic vote in compliance with the legal jurisdiction. The candidate who receives a majority of votes cast for each office shall be elected. Ballots shall be counted by the Nominating Committee or by tellers designated by the EXECUTIVE COMMITTEE.

Section 4. No current member of the Nominating Committee shall be included in the slate of nominees prepared by the Committee.

Section 5: In accordance with PMI policies, practices, procedures, rules and directives, no funds or resources of PMI or the Chapter may be used to support the election of any candidate or group of candidates for PMI, Chapter or public office. No other type of organized electioneering, communications, fund-raising or other organized activity on behalf of a candidate shall be permitted. The Chapter Nominating Committee, or other applicable body designated by the Chapter, will be the sole distributor(s) of all election materials for Chapter elected positions.

Article VII – GREAT LAKES CHAPTER Committees:

Section 1. The EXECUTIVE COMMITTEE may authorize the establishment of standing or temporary committees to advance the purposes of the organization. The Board shall establish a charter for each committee, which defines its purpose, authority and outcomes. Committees are responsible to the EXECUTIVE COMMITTEE. Committee members shall be appointed from the membership of the organization. The GREAT LAKES CHAPTER officers and/or Directors can serve on the GREAT LAKES CHAPTER Committees, unless it specifically is restricted by the Bylaws.

Section 2. All committee members and a chairperson for each committee shall be appointed by the CHAPTER PRESIDENT with the approval of the EXECUTIVE COMMITTEE.

Article VIII - GREAT LAKES CHAPTER Finance:

Section 1. The fiscal year of the GREAT LAKES CHAPTER shall be from 1 January to 31 December.

Section 2. GREAT LAKES CHAPTER annual membership dues shall be set by the GREAT LAKES CHAPTER'S EXECUTIVE COMMITTEE and communicated to PMI in accordance with policies and procedures established by PMI.

Section 3. The Great Lakes Chapter EXECUTIVE COMMITTEE shall establish policies and procedures to govern the management of its finances and shall submit required tax filings to appropriate government authorities.

Section 4. All dues billings, dues collections and dues disbursements shall be performed by PMI.

Article IX – Meetings of the Membership:

Section 1. An annual meeting of the membership shall be held at a date and location to be determined by the EXECUTIVE COMMITTEE. Notice of all annual meetings shall be sent by the EXECUTIVE COMMITTEE to all members at least 30 days in advance of the meeting. Action at such meetings shall be limited to those agenda items contained in the notice of the meeting.

Section 2. Special meetings of the membership may be called by the CHAPTER PRESIDENT; by a majority of the EXECUTIVE COMMITTEE; or by petition of ten percent (10%) of the voting membership directed to the CHAPTER PRESIDENT. Notice of all special meetings shall be sent by the Executive Committee to membership a reasonable amount of time in advance of the meeting so as to allow membership the opportunity to participate in such special meetings.. The notice should indicate the time and place of the meeting and include the proposed agenda. Action at such meetings shall be limited to those agenda items contained in the notice of the meeting.

Section 3. Quorum at all annual and special meetings of the GREAT LAKES CHAPTER shall be those members in good standing, present and in person.

Section 4. All meetings shall be conducted according to parliamentary procedures determined by the EXECUTIVE COMMITTEE.

Article X - Inurement and Conflict of Interest:

Section 1. No member of the GREAT LAKES CHAPTER shall receive any pecuniary gain, benefit or profit, incidental or otherwise, from the activities, financial accounts and resources of the GREAT LAKES CHAPTER, except as otherwise provided in these bylaws.

Section 2. No officer, director, appointed committee member or authorized representative of the GREAT LAKES CHAPTER shall receive any compensation, or other tangible or financial benefit for service on the Board. However, the Board may authorize payment by the GREAT LAKES CHAPTER of actual and reasonable expenses incurred by an officer, director, committee member or authorized representative regarding attendance at Board meetings and other approved activities.

Section 3. GREAT LAKES CHAPTER may engage in contracts or transactions with members, elected officers or directors of the Board, appointed committee members or authorized representatives of GREAT LAKES CHAPTER and any corporation, partnership, association or other organization in which one or more of Great Lakes Chapter's directors, officers, appointed committee members or authorized representatives are: directors or officers, have a financial interest in, or are employed by the other organization, provided the following conditions are met:

- A. the facts regarding the relationship or interest as they relate to the contract or transaction are disclosed to the EXECUTIVE COMMITTEE prior to commencement of any such contract or transaction;
- B. the board in good faith authorizes the contract or transaction by a majority vote of the EXECUTIVE COMMITTEE who do not have an interest in the transaction or contract;
- C. the contract or transaction is fair to GREAT LAKES CHAPTER and complies with the laws and regulations of the State of Michigan in which GREAT LAKES CHAPTER is incorporated or registered at the time the contract or transaction is authorized, approved or ratified by the EXECUTIVE COMMITTEE.

Section 4. All officers, directors, appointed committee members and authorized representatives of the GREAT LAKES CHAPTER shall act in an independent manner consistent with their obligations to the GREAT LAKES CHAPTER and applicable law, regardless of any other affiliations, memberships, or positions.

Section 5. All officers, directors, appointed committee members and authorized representatives shall disclose any interest or affiliation they may have with any entity or individual with which the GREAT LAKES CHAPTER has entered, or may enter, into contracts, agreements or any other business transaction, and shall refrain from voting on, or influencing the consideration of, such matters.

Article XI – Indemnification :

Section 1. In the event that any person who is or was an officer, director, committee member, or authorized representative of the GREAT LAKES CHAPTER, acting in good faith and in a manner reasonably believed to be in the best interests of the GREAT LAKES CHAPTER, has been made party, or is threatened to be made a party, to any civil, criminal, administrative, or investigative action or proceeding (other than an action or proceeding by or in the right of the corporation), such representative may be indemnified against reasonable expenses and liabilities, including attorney fees, actually and reasonably incurred, judgments, fines and amounts paid in settlement in connection with such action or proceeding to the fullest extent permitted by the State of Michigan. Where the representative has been successful in defending the action, indemnification is mandatory.

Section 2. Unless ordered by a court, discretionary indemnification of any representative shall be approved and granted only when consistent with the requirements of applicable law, and upon a determination that indemnification of the representative is proper in the circumstances because the representative has met the applicable standard of conduct required by law and in these bylaws.

Section 3. To the extent permitted by applicable law, the GREAT LAKES CHAPTER may purchase and maintain liability insurance on behalf of any person who is or was a director, officer, employee, trustee, agent or authorized representative of the GREAT LAKES CHAPTER, or is or was serving at the request of the GREAT LAKES CHAPTER as a director, officer, employee, trustee, agent or representative

of another corporation, domestic or foreign, non-profit or for-profit, partnership, joint venture, trust or other enterprise.

Article XII- Amendments:

Section 1. These bylaws may be amended by a two-thirds (2/3) vote of the voting membership in good standing voting by electronic ballot; or by two-thirds (2/3) vote of membership present and voting at an annual meeting of the GREAT LAKES CHAPTER duly called and regularly held; or by a two-thirds (2/3) vote of the voting membership in good standing voting by mail ballot returned within thirty (30) days of the date by which members can reasonably be presumed to have received the ballot. Notice of proposed changes shall be sent in writing to the membership at least thirty (30) days before such meeting or vote.

Section 2. Amendments may be proposed by the Board on its own initiative, or upon petition by ten percent (10%) of the voting members in good standing addressed to the Board. All such proposed amendments shall be presented by the Board with or without recommendation.

Section 3. All amendments must be consistent with PMI's Bylaws and the policies, procedures, rules and directives established by the PMI Board of Directors, as well as with the Great Lakes Chapter's Charter with PMI.

Article XIII – Dissolution:

Section 1. In the event that the GREAT LAKES CHAPTER or its governing officers failed to act according to these bylaws, its policies or all PMI® policies, procedures, and rules outlined in the charter agreement, PMI® has a right to revoke the GREAT LAKES CHAPTER Charter and require the chapter to seek dissolution.

Section 2. In the event the GREAT LAKES CHAPTER failed to deliver value to its members as outlined in Great Lakes Chapter's business plan and without mitigated circumstance, the Chapter acknowledges that PMI® has a right to revoke the GREAT LAKES CHAPTER Charter and require the chapter to seek dissolution.

Section 3. In the event the GREAT LAKES CHAPTER is considering dissolving, the Great Lakes Chapter's members of the Board of Director must notify PMI® in writing and follow the Chapter dissolution procedure as defined in PMI's policy.

Section 4. Should the GREAT LAKES CHAPTER dissolve for any reason, its assets shall be dispersed to an organization designated by the voting membership after the payment of just, reasonable and supported debts, consistent with applicable legal requirements.

Section 5. Unless superseded by law, dissolution of the Chapter entity must be approved by a majority of the members voting on the motion to dissolve.